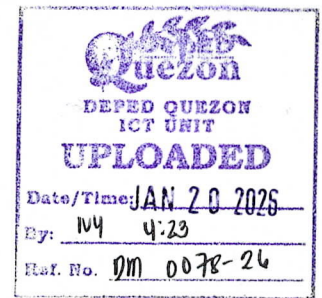




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



19 January 2026

DIVISION MEMORANDUM

DM No. 0078, s. 2026

**CAPABILITY BUILDING OF DISTRICT ON-SITE MONITORS OF L&D
PROGRAMS AND ACTIVITIES**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
District M&E Coordinators
All Others Concerned

1. In line with the continuing efforts to strengthen the monitoring and evaluation of Learning and Development (L&D) Programs and Activities, this Office announces the conduct of the **Capability Building of District On-Site Monitors of L&D Programs and Activities** on **July 31, 2026**, at a venue to be announced through a separate Memorandum.
2. The participants in this activity shall include **one (1) School Head designated as the Monitoring and Evaluation (M&E) In-Charge per district**, to be determined by the Public Schools District Supervisors. All identified participants are requested to confirm their attendance by registering not later than **June 30, 2026**, through this link: **tinyurl.com/DistME-CB26**.
3. For guidance, the first meal to be served shall be breakfast at 7:00 a.m., while the last meal shall be dinner. Program preliminaries shall commence at 8:30 a.m.
4. Following the activity, the participants are expected to **conduct cascading activities at the district level** to ensure the transfer and application of learning to other School Heads and concerned personnel within their respective districts.
5. Meals and travel expenses of Division personnel incurred in the conduct of the activity shall be charged against the Division MOOE. Meals of the participants shall likewise be charged against the Division MOOE, while travel expenses of the participants shall be

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charged to their respective School MOOE or Local Funds, subject to the usual accounting and auditing rules and regulations.

6. For wide dissemination and information of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

smemgd01/19/2026

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